

# Field Sanitation and Worker Hygiene Checklist

Ranch Location \_\_\_\_\_

Field Sanitation	Yes/No	Comment
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Condition of Field Toilets

A. Correct number of toilet facilities for male and female workers		
B. Close proximity to employees (1/4 mile or 5 minutes)		
C. Clean and sanitary facilities		
D. Documentation of maintenance and sanitation		
1. Average number of employees per week		
2. Number of field toilets in use		
3. Frequency of cleaning		
4. Procedure for maintenance and sanitation		
E. Provisions for regularly checking toilet paper		

Water Hygiene

A. Written training procedures		
1. Frequency and content of training		
B. Document information on handwashing		
1. Daily rinse and clean of wash water tanks		
2. Daily replenishment of water		
3. Source of handwashing water		
4. Sign indicating "For Hand Washing Purposes Only"		
C. Procedure for providing and replenishing daily		
1. Clean hand washing water		
2. Soap		
3. Single purpose towels		

Drinking Water Policy

A. All drinking water potable		
B. Single-use cups provided		
C. Drinking water changed daily		
D. Water containers rinsed and cleaned daily		
E. Document source of water		

Medical Leave and Illness

A. Written medical leave and illness reporting policy		
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This form is only a sample and should be modified to meet the needs of your particular operation.